



॥ विद्या अमृतम अश्नुते ॥

Sahyadri Parisar Shikshan Prasarak Mandal's

**SHRI MANOHAR HARI KHAPANE COLLEGE OF
ARTS & COMMERCE, PACHAL**

At/Post – Raypatan, Tal – Rajapur, Dist – Ratnagiri, Maharashtra – 416 704

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Mumbai University Affiliation No. Recog. /5323 of 1994

Annual Quality Assurance Report of the IQAC

Submitted to

**National Assessment and Accreditation Council
Bangalore**

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (*for example 2013-14*)

2014 - 2015

1. Details of the Institution

1.1 Name of the Institution

Sahyadri Parisar Shikshan Prasarak Mandal's
Shri Manohar Hari Khapane College of Arts and Commerce,
Pachal

1.2 Address Line 1

At Post- Raypatan, Tal Rajapur

Address Line 2

Dist- Ratnagiri

City/Town

Pachal

State

Maharashtra

Pin Code

416704

Institution e-mail address

mhkcollegepachal@gmail.com

Contact Nos.

02353-223436

Name of the Head of the Institution:

Dr. Vitthal Kundlik Khade

Tel. No. with STD Code:

02353-223436

Mobile:

9404773399

Name of the IQAC Co-ordinator:

Dr. Ashok Dnyandeo Patil

Mobile:

9423831812

IQAC e-mail address:

mhkiqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN11721

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/33/290 dated 16/09/2004

1.5 Website address:

www.khapanecollege.com

Web-link of the AQAR:

www.khapanecollege.com/naac/aqar

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++		2004	5 Years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

05/08/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2004-05 (26/12/2005)
- ii. AQAR 2005-06 (11/09/2006)
- iii. AQAR 2006-07 (04/02/2008)
- iv. AQAR 2007-08 (02/03/2009)
- v. AQAR 2008-09 (01/03/2011)
- vi. AQAR 2009-10 (15/09/2012)
- vii. AQAR 2010-11 (15/09/2012)
- viii. AQAR 2011-12 (15/10/2012)
- ix. AQAR 2012-13 (30/10/2013)
- x. AQAR 2013-14 (25/03/2015)

1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College ☐ Yes ☒ No ☐

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☐ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

University of Mumbai

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To organize State level Conferences	Organized State Level Conferences on 'New Trends in Social Sciences' and 'Sahitya Prakar, Sankalpana Swarup ani Watchal'
To organize University Level Workshop on Women's Development Cell	Organized University Level Workshop on Women's Development Cell
To organize elocution competition to create economic awareness among college students.	Organized 49 th A. D. Sroff Memorial Elocution competition in the in association with Forum of Free Enterprise, Mumbai.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐
 Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Discussed and approved with minor corrections.

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate			03	
Others				
Total	02		03	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni ☒ Parents ☐ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Annual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Our college is affiliated to the University of Mumbai and bound to follow the University syllabi designed by respective board of studies as a significant change, University has credit and grade system as an affiliated college, and we have implemented the change through:

- Introduction of credit based semester and grading system for all the programmes.
- Inclusion of 75– 25 pattern for all programmes. 75 marks for external component examination and 25 marks for internal component examination.
- Additional examination is made available to students who remain absent or fails in the regular examination.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	09	09			

2.2 No. of permanent faculty with Ph.D. 02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty - 01 03

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	10	12
Presented	--	03	09
Resource Persons	--	01	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- For the improvement of result of T. Y. B. Com. Students preliminary examination was conducted.
- Unit tests were conducted after the completion of modules/topics.
- Industrial visit was organized to provide the knowledge of production and marketing.

2.7 Total No. of actual teaching days during this academic year 184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding,

Double Valuation, Photocopy, Online Multiple Choice Questions)

- As the college is affiliated to the University of Mumbai examinations were conducted as per the University guidelines, rules, regulations and circulars.
- University has introduced the credit based semester and grading system for all the programmes.
- Barcode system has been introduced to maintain secrecy and transparency in the assessment of examination.
- Photocopy of assessed answer paper issued to the students on demand as per University norms.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-	-	01
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2.10 Average percentage of attendance of students

86

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Grade					
		O	A	B	C	D	E
B. A.	31	05	05	11	08	02	00
B. Com.	48	00	04	10	11	01	00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC plays crucial role in the development of teaching and learning process. In this contest, IQAC has taken the following efforts for faculty and students:

- Encourage to use modern techniques of using ICT.
- Motivated teachers to participate in various training programmes to develop teaching skills.
- Prepared an academic calendar.
- Carried out evaluation of the faculties from respective students.
- The IQAC has taken the efforts for development of students arranging unit tests, home assignments, group discussions, mock interviews, etc.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	-	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

To inculcate the climate of research college has constituted a research committee. The main objective of this committee is to encourage and help the faculty and the students for the research.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	02	03
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range - Average - h-index - Nos. in SCOPUS -

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-

Projects sponsored by the University/ College	-	-	-	-
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Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. chapters in Edited Books
ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution:

Level	International	National	State	University	College
Number	-	-	02	-	-
Sponsoring agencies	-	-	02	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International ational ny other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

06

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF - SRF n - Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level 05 State level -

National level - International level -

3.22 No. of students participated in NCC events:

University level - State level -

National level - International level -

3.23 No. of Awards won in NSS:

University level - State level -

National level - International level -

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="07"/>
		Any other	<input type="text" value="07"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- N. S. S. Department organized seven days residential camp at Moor-Sutarwadi village. The activities carried out to guide and aware the villagers and students during the camp. The lectures of eminent personalities, cleanliness, personality development, etc. Was organized.
- Our N. S. S. Volunteers cleaned and reconstructed the roads cleared the drainages. Also constructed small bandhara on Jamada river to conserve water.
- Our N. S. S. Volunteers provided the information about health, the cleanliness activities were carried out and created awareness of Sarva Shiksha Abhiyan. Further our N. S. S. Volunteers also motivated people for Adult education.
- During the academic year N. S. S. Department organized tree plantation and conservation programme, Blood donation camp, street play and Save Girl Programme.
- Department of Lifelong Learning and Extension has organized following extension activities:
 1. Conducted the survey of socio-Economic, Cultural, educational and health condition of women and their status in the family.
 2. Organized Tree-plantation rally at Pachal market.
 3. To create awareness among the people about 'Fataka Mukta Diwali for the purpose of avoiding air and noise pollution.
 4. Our students participated actively in Udaan Mahotsav conducted by University of Mumbai.
- Women's Development Cell organized:
 1. Haemoglobin and Blood Group check-up Camps.
 2. Workshop on 'Gender Discrimination and Women Entrepreneurship'.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15.31Acres	-	-	15.31
Class rooms	07	03	Management	10
Laboratories	-	-	-	-
Seminar Halls	-	01	Management	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	20	05	Management	25
Value of the equipment purchased during the year (Rs. in Lakhs)	119730	61020	-	180750
Others	-	-	-	-

4.2 Computerization of administration and library

Central Library the heart of the college, is equipped with modern facilities to cater the needs of students, faculties and the members of the library.

Library transactions are computerized and operated with 'Libraria Management Software'.

OPAC serves library book searching.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1559	144177	141	7926	1700	152103
Reference Books	1646	333359.05	143	37940	1789	371299.05
e-Books	-		-	-	-	-
Journals	34	10865	-	-	34	10865
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	09	1170	-	-	09	1170
Others(specify) Maps	04	535	-	-	04	535

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	20	01	01	-	-	04	-	-
Added	02	-	-	-	-	-	-	-
Total	22	01	01	-	-	04	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.

- The computer with internet access is made available to almost all the teachers and clerical staff.
- The entire office work is executed using the computers.
- Some teachers deliver their lectures using power point presentation.
- Free of cost computer facility with internet access is made available to the college students.

4.6 Amount spent on maintenance in lakhs:

i) ICT	1.13
ii) Campus Infrastructure and facilities	12.75
iii) Equipments	-
iv) Others	-
Total:	13.88

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The efforts taken by the IQAC for enhancing the student support services are as follows:

- Introductory lectures of Library arranged for the newly admitted students.
- Receiving the feedback from the student on the utility of support services.
- Assigning convener to each type of support service.

5.2 Efforts made by the institution for tracking the progression

The attempts made by the institution for tracking the progression of the students are:

- Students are guided to participate in the Avishkar Research Festival, Udaan Festival, Youth Festival and other outdoor competitions.
- Arranged educational trips, industrial visit and book exhibitions.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
314	-	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

No	%
174	55.41

Men

No	%
140	44.58

Women

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OB C	Physicall y Challeng ed	Total
160	35	02	107	00	304	127	39	02	145	01	314

Demand ratio 1:1 Dropout % 8.28

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The competitive exam cell provides guidance to the students by arranging lectures of the faculties in the college on different aspects like-

- Books available in the library
- Competitive examination pattern and syllabus
- Interview techniques.
- Group Discussion.

No. of students beneficiaries

91

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	AT	-
IAS/IPS etc	-	State PSC	-	PSC	-	thers	02

5.6 Details of student counselling and career guidance

Organized lectures of experts on:

- Career After MBA.
- Organized workshop on 'Computer Networking and Hardware.
- Career in life insurance field

No. of students benefitted

72

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

<ul style="list-style-type: none"> • Workshop on ‘Gender Sensitization’. • Vayat Yetana. • Lecture on Gender Sensitization. • Street play and rally. • Socio-Economic survey of women. • Law awareness programme.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events Sports:

State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	02	4260
Financial support from government	112	656060

Financial support from other sources	17	34800
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs: State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: -- NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

The College has a strong conviction that, it is responsibility as well as privilege to render a high quality service to the students' community and the society at large in the field of education and its development.

Mission

1. To impart higher education to the students of economically weak and backward sections of society.
2. To create the sense of discipline in terms of regularity, sincerity and punctuality among the students and make them responsible and respectable citizens of India.
3. To aim at overall personality development of the students through various co-curricular and extra-curricular activities.
4. To prepare the students to face the challenges created by the emerging global situation.
5. To create the feeling of corporate life among the students.
6. To create social awareness among the students in order to equip their minds for the feeling of secularism and uplift the underprivileged culturally and socially.

6.2 Does the Institution has a Management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Since the college is affiliated to University of Mumbai, the revised curriculum is implemented as per University guidelines.

6.3.2 Teaching and Learning

- Increase in use of ICT.
- Students participated in short seminars as a part of internal evaluation.
- Preparing academic calendar.
- Conducting unit tests, group discussions, etc.
- Conducting preliminary examinations of final year students.
- Exposing students for outdoor learning through educational tour.
- Arranging film show, slide show, etc.

6.3.3 Examination and Evaluation

- Credit based semester system is implemented where both internal continuous assessment and external theory and exams are mandatory part
- Students are assigned grades and SGPA
- Unsuccessful students are offered another chance by conducting additional examination

6.3.4 Research and Development

- Established research committee for inculcating research atmosphere.
- Motivated teachers for research work.
- Improving library facilities for research.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Auditorium is equipped with LCD projector
- Most of the functioning of central library is done with the help of software LIBRARIA. The bar coding system is used for all the books. OPAC software is used for searching the books.

6.3.6 Human Resource Management

- Workflow is decided at the beginning of the academic year by forming various committees for the smooth functioning of the curricular and co curricular activities.

6.3.7 Faculty and Staff recruitment

- The recruitment of faculty and non teaching staff is done on the basis of type of post created, strictly by following the rules and regulations laid down by the Government, University and UGC.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

- The admission committee and the all staff members organize door visit for the counselling of parents. The purpose of the visit is to inform the parents and their wards about MHK College ethics and to create among them awareness of higher education.
- Students are enrolled as per the University guidelines and assistance is provided for the process of online registration.

6.4 Welfare schemes for

Teaching	Tea Club Computer with internet access free of cost
Non teaching	Tea Club Computer with internet access free of cost Uniforms and other gadgets
Students	Computer with internet access free of cost. Admission fees in instalments. B. C. Book Bank Scheme for backward class students Free bus pass provided to needy girl students

6.5 Total corpus fund generated

5120

6.6 Whether annual financial audit has been done

Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Principal
Administrative			Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

Not applicable

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

The past students of the college working in various fields and having better positions in the society are the members of Alumni Association. They are supporting Cultural, sports and NSS activities.

6.12 Activities and support from the Parent – Teacher Association

The college has introduced the concept of parent teacher. For every class one teacher assigned as a parent teacher. He maintain the following student related aspects:

- Attendance of the students
- Discipline in the campus
- Academic results
- Facilities available in the campus
- Co curricular and extracurricular activities.

6.13 Development programmes for support staff

- Time bond allotment duties.

6.14 Initiatives taken by the institution to make the campus eco-friendly

College is located in the hilly and naturally covered with immense variety of trees. It is situated among the ranges of Shyadri. The campus has been made plastic free zone.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Allotting class wise responsibilities to the staff members.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- To organize workshops, Seminars and Conferences:
Organized workshop on ‘Gender Sensitization’
Organized State Level Conference on ‘New Trends in Social Sciences’
Organized State Level Conference on ‘Sahitya Prakar: Sankalpana Swaroop ani Watchal’.
- To organize University level sports competition
Organized Intercollegiate women’s Langadi Competition.
- To expand college building
College building is expanded.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i. Water Conservation
- ii. Door to door visit.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

The college has organized tree plantation programme every year at different places. This year 1000 saplings were planted at Moor village.
Organized Vriksha Dindi, Street plays and Shobha Yatra.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

NIL

8. Plans of institution for next year

- To organize Workshops, Seminars and Conferences.
- To organize University level sports competitions.
- To develop the infrastructure.
- To get permanent affiliation to the college.

Dr. Ashok Dnyandeo Patil

Coordinator, IQAC

Dr. Vithal Kundlik Khade

Chairperson, IQAC

Annexure I

ACADEMIC CALENDAR 2014-15

(Note: - The necessary changes will be made by the Principal as and when required)

Month	Day & Date	Programmes and Activities
June	Mon 09	Display of Timetable and distribution of Portfolios.
	Tue 10	Meeting of Admission Committee
	Wed 11	Statement of students regarding attendance – Attendance Committee
	Thu 12	Meeting with Principal – B. C. Book Bank Committee
	Fri 13	Meeting of Admission Committee
	Sat 14	Meeting of Magazine committee
	Mon 16	Notice of Sports Competitions
	Tue 17	Meeting with backward students - B. C. Book Bank Committee
	Fri 20	Inauguration of nature Club
	Sat 21	Registration of backward students - B. C. Book Bank Committee
	Mon 23	Inauguration of WDC & Anti-Ragging Cell
	Tue 24	Chhatrapati Shahu Maharaj Birth Anniversary as a Social Justice Day Samata Rally To motivate the students for hostel - B. C. Book Bank Committee Meeting with Principal – Staff Academy
	Wed 25	Meeting with Students Inauguration of Hindi Abhyas Mandal
	Thu 26	Chhatrapati Shahu Maharaj Birth Anniversary – N. S. S.
	Fri 27	Essay Competition- N. S. S.
	Sat 28	Parents meeting at the time of Admission
	Mon 30	Parents meeting at the time of Admission
July	Tue 1	University registration - Gymkhana
	Sat 5	Planning of Participation in various competitions - Gymkhana
	Sun 6	Scholarship meeting with students –Scholarship/B. C. Book Bank/Maitri sangh
	Fri 18	University Foundation Day and Tree Plantation – N. S. S.
	Mon 21	College Foundation Day – Cultural Department Adopted village and Tree plantation – N. S. S. Publication of Spandan – Marathi Bhasha wa Wangmay Mandal
	Tue 22	Welcome Function – Cultural Department
	Wed 23	Tree plantation rally – N. S. S. Meeting with Principal –Scholarship/B. C. Book Bank/Maitri sangh First semester Training (Coordinator and representative) DLLE
	Thu 24	Meeting with Principal – WDC & Anti-Ragging Cell
	Fri 25	N. S. S. Volunteers orientation – N. S. S.
	Mon 28	Opening of DLLE
	Wed 30	Orientation class – Planning Forum
	Thu 31	Meeting of the girl students and organizing committees – WDC & Anti-Ragging Cell
August	Fri 1	Lokmanya Tilak Punyadin and Annabhau Sathe Birth Anniversary– Cultural Department

		Opening of Nature Club – Tour & Nature Club
	Sat 2	1 st Semester Training -DLLE
	Mon 4	Distribution of Bhaubij Nidhi books – WDC & Anti-Ragging Cell
	Tue 5	Shravan Mahina wa Pawsawarchya Kavita – Marathi Bhasha wa Wangmay Mandal
	Fri 8	Scholarship meeting with students –Scholarship/B. C. Book Bank/Maitri sangh
	Sat 9	Lecture on women's empowerment -DLLE
	Wed 13	To confirm the list of b. c. students –Scholarship/B. C. Book Bank/Maitri sangh
	Thu 14	Visit to Government Hostel –Scholarship/B. C. Book Bank/Maitri sangh
	Fri 15	Cleanliness – N. S. S.
	Tue 19	Distribution of books –Scholarship/B. C. Book Bank/Maitri sangh
	Wed 20	From 20 th to 24 th Periodical Test Lecture on Concepts in Economics and human Life – Planning Forum
	Thu 21	Lecture on women violence and remedies – WDC & Anti-Ragging Cell
	Fri 22	Pawsawarchya Kavita – Cultural Department Scholarship meeting with students –Scholarship/B. C. Book Bank/Maitri sangh
	Thu 28	IQAC Meeting
	Fri 29	From 29 th to 4 th Sept. Awareness programme for pollution free rivers -DLLE
September	Fri 5	Teacher's Day – Cultural Department
	Mon 8	From 8 th to 22 nd Hindi Pakhawada and display of Darpan wallpapers – Hindi Vangmay Mandal
	Tue 9	Essay Competition for 11 th , 12 th and College students – Hindi Vangmay Mandal
	Fri 12	Elocution Competition for 11th, 12th and College students – Hindi Vangmay Mandal
	Mon 15	Hindi Din and Prize Distribution – Hindi Vangmay Mandal
	Tue 16	Law guideline – WDC & Anti-Ragging Cell Parents and teacher's meeting – Teacher -Parent Association
	Mon 22	Essay Competition – Library Department
	Tue 23	Suvichar lekhan spardha – Marathi Bhasha wa Wangmay Mandal
	Wed 24	N. S. S. Day and week – N. S. S.
	Thu 25	Saraswati Pujan – Cultural Department
	Fri 26	Group Discussion –Importance of Economics – Planning Forum
	Mon 29	50 th A. D. Shroff Memorial Elocution Competition – Elocution, Essay and Debate
October	Wed 1	From 1 st Oct. to 14 th Oct. Semester End Examinations
	Thu 2	Gandhi Birth anniversary and eye camp – N. S. S.
	Fri 17	Fire free Diwali Awareness programme -DLLE
November	Sat 1	From 1 st to 8 th Womens Survey -DLLE
	Mon 10	IQAC Meeting
	Tue 11	Elocution-Hike and Human Life – Planning Forum
	Mon 17	Lecture – WDC & Anti-Ragging Cell
	Wed 19	Student parent meeting –Scholarship/B. C. Book Bank/Maitri sangh
	Thu 20	Second Semester Training -DLLE
	Mon 24	Debate on the current issue – Elocution, Essay and Debate
	Fri 28	Handwriting Competition – English Literary Association

<i>December</i>	Mon 1	World AIDS Week – N. S. S.
	Wed 3	Late Hari Tukaram Khapane Memorial state level essay Competition – Elocution, Essay and Debate
	Fri 5	Book Exhibition – English Literary Association
	Mon 8	Training of Improving Body Language – English Literary Association
	Wed 10	Blood Donation Camp – N. S. S.
	Thu 11	English Speaking Day – English Literary Association
	Fri 12	Planning meeting – WDC & Anti-Ragging Cell Display of Darpan wallpapers
	Sun 14	Trip – Tour & Nature Club
	Wed 17	Translation Competition – Marathi Bhasha wa Wangmay Mandal
	Thu 18	From 18 th to 24 th Special Camp – N. S. S. Elocution – Cultural Department
	Fri 19	From 19 th to 23 rd Periodical Test Group Discussion- importance of Planning – Planning Forum Class-wise parents meeting –Teacher -Parent Association
<i>January</i>	Sat 3	Publication of Spandan – Marathi Bhasha wa Wangmay Mandal
	Mon 5	Display of Spontaneity wallpapers – English Literary Association
	Mon 12	Swami Vivekanand Birth Anniversary – Cultural Department Youth Day – N. S. S. From 12 th to 15 th Sports Week - Gymkhana
	Wed 14	Haldi – Kumkum – Cultural Department May-Lekincha Melawa – WDC & Anti-Ragging Cell
	Thu15	Book Exhibition - Library Department Rose Day, Chocolate Day, Jeans Day – Cultural Department Trekking – Tour & Nature Club
	Sat 17	Khana-Khajana, Rangoli, Black and White Day – Cultural Department
	Wed21	Shobha Yatra – Cultural Department
	Sat 24	Seminar- Review of Indian Economy – Planning Forum
	Tue 27	Rally -DLLE
	Wed28	Seminar on Women's Empowerment -DLLE
	Thu 29	Street Play -DLLE
<i>February</i>	Mon 2	Annual Prize Distribution and Variety Show – Cultural Department
	Sat 7	Scrutiny – N. S. S.
	Sun 8	IQAC Meeting
	Tue 10	Lecture on Budget – Planning Forum
	Thu 12	Handwriting Competition – Marathi Bhasha wa Wangmay Mandal
	Sun 15	Vanbhojan – Tour & Nature Club
	Fri 27	Marathi Rajbhasha Din – Marathi Bhasha wa Wangmay Mandal
<i>March</i>	Tue 3	Evaluation – N. S. S.
	Mon 9	From 9 th to 15 th Semester End Examinations
	Sun 15	From 15 th to 25 th Additional Examinations (st and 3 rd Semester)
<i>April</i>	Tue 14	Dr. Babasaheb Ambedkar Birth Anniversary
	Fri 17	IQAC Meeting
<i>May</i>	Fri 1	Maharashtra Din.
<i>June 2015</i>	Wed 10	From 10 th to 20 th additional examinations (2 nd and 4 th Semester)

Annexure II

a)Students:

Every year college executes the exercise of collecting the feedback from the students of all the programs, on teaching- learning process and curriculum. This valuable feedback helps the teachers to upgrade their techniques of teaching. Secondly, students convey their difficulties about syllabus, the availability of facilities and even the required essential facility to their teachers. This facilitates the college to understand the present and the demand of the future.

b)Alumni:

Many of the past students of the college are doing their best in the diversified sectors to achieve their goals. As an advantage of small village, the college enjoys many of its past students in the role of stakeholders of the college. These stakeholders share their views through various angles, on different aspects with us. This helps to bring about sustainable development of the institution.

Annexure III

Best Practice 1

1. Title of the Practice: Best Reader:-

2. The context that required the initiation of the practice:

The college is situated in hilly, remote and very backward region of Ratnagiri district. In the beginning of the academic year it was observed that students were not making use of reading room and not accessing the books from the library except study books. They were also not reading the magazines and periodicals. Hence, it was required the initiation of the practice. This practice has been continuously implemented every year.

3. Objectives:

- To inculcate reading culture among the students.
- To provide a learning environment that encourages intellectual exploration and active learning.
- To serve as an information center for students.
- To provide resources and activities that support college curriculum and represent a diverse range of experiences and perspectives.
- To provide books that teaches to students ethically living and understanding a variety of information, sources, and technologies.

4. The Practice:

In this innovative practice the following was done:

In the beginning of the academic year introductory lecture was organized on the library. The students were motivated to access the reference, text, fiction, drama, historical and miscellaneous books and magazines from the library.

Library Committee made the list of the students who accessed maximum books from the library. Those students were called for interview. After evaluation the Best Reader was declared.

5. Obstacles faced if any and strategies adopted to overcome them:

The main obstacle in the way of running this practice initially, all students was not participated in this practice. Some students were issued only study books, not other reading books. We always made contact to students for the use of books and overcome the obstacle.

6. Impact of the practice:

This practice brought drastic changes in the use of library books by the students. Through this practice positive impact on students was observed. Circulation of books and use of reading room were increased.

7. Resource required:

This practice did not require any additional resources.

Best Practice 2

1. Title of the Practice: Door to Door Visit

The context that required the initiation of the practice:

After completing HSC students either they were going to Mumbai for jobs or sitting idle at home doing nothing. it was necessary to contact students and their parents and create awareness of higher education among them.

Hence it was required to organize door to door visit to motivate the students for higher education.

2. Objectives of the practice:

1. To create awareness of higher education among the students and parent.
2. To motivate the students for higher education
3. To increase the number of admissions.

3. The practice:

In this innovative practice the following was done:

One of the most important initiatives organized by the college is Door to door visit. In the beginning of the academic year, after HSC results all members of the staff organized door to door visit. Dividing two members in one group routes were fixed. Making direct

communication with the students and parents, and understanding their problems finally they were persuaded for further college education.

4. Obstacles faced if any and strategies adopted to overcome them:

The main obstacles in the way of running this practice were the geographical condition of the region, heavy rain and lack of transportation facilities. Providing more time to communicate with students and parents we overcome the obstacles.

5. Impact of the practice:

Maximum students admitted to the college.

6. Resources required:

This practice did not require any additional resources.